Celebrate my topic!—Persuasive Letter Set-up

Your intro should explain your goal and give an overview of your arguments. Your **claim** (thesis statement) should follow this format: Legacy should celebrate \_\_\_\_\_\_\_ by \_\_\_\_\_\_\_\_\_\_\_\_\_ because \_\_\_\_, \_\_\_\_\_, and \_\_\_\_.

Dear Mr. Peters (Salutation):

1. Attention-grabbing intro
2. Importance of your topic
3. Your goal
4. CLAIM(thesis) –Three reasons (your point)

Don’t forget to sign

your letter:

“Sincerely,”

“Best regards,” and

“Respectfully” are

good choices.

1. Restate CLAIM
2. Wrap up and final “clincher” sentence

Signature—even though your letter should be typed, your signature should be handwritten in cursive

Remember: use **persuasive language** rather than rude language.

## BODY PARAGRAPH 2

Topic Sentence (Use a transition)

1. Second strong reason

2. Support

Clincher Sentence (solid wrap up that leads into body paragraph 3)

BODY PARAGRAPH 4

Topic Sentence (Use a transition)

1. Third and final strong reason (Your strongest!!)
2. Support

Clincher Sentence (solid wrap up)

BODY PARAGRAPH 3

Topic Sentence

1. Possible Objection A
2. Solution (“Spin”)
3. Possible Objection B
4. Solution (“Spin”)

Clincher Sentence (solid wrap up that leads into body paragraph 4)

## BODY PARAGRAPH 1

Topic Sentence (Use a transition)

1. First strong reason

2. Support

Clincher Sentence (solid wrap up that leads into body paragraph 2)